

Strategic Abandonment Tool

Designed by H.T. Sanchez, Chief of Staff, Ector County Independent School District, Texas

Criteria	Founded (3)	Questionable (2)	Unacceptable (1)
1. The program maintains a clear metric for measurement.	The program's outcome or service rendered is defined, and a clear metric exists to measure the program on a frequent basis.	The program's outcome or service rendered is defined, but no metric to measure the program is available.	The program's outcome or service rendered is unclear and undefined.
2. The program's outcome or service rendered is measured frequently and without undue bias.	The program's outcome or service rendered is measured in an impartial manner on a regular (weekly or monthly) basis or better.	The program's outcome or service rendered is measured regularly (weekly or monthly), but bias cannot be eliminated from the evaluation.	The program's outcome or service rendered is not measured regularly or no documentation exists to verify accountability.
3. The program supports teaching and learning.	The program directly supports teaching and learning through enhancing the educational setting, and faculty and staff can directly identify the tie between the program and instruction.	The tie between teaching and learning and the program is related upon evaluation. However, faculty and staff are not aware of the program's direct impact on instruction.	There is no close tie or a very limited tie between the program and teaching and learning.
4. The program's service cannot be replicated otherwise.	The program's service is specialized and must be provided by specially trained personnel to ensure effectiveness, efficiency, and safety to all the program serves.	The program's service can be provided by alternative personnel, but training and specialized supervision are necessary for the service to be conducted in an efficient, effective, and safe manner.	The program's service can be provided by alternative personnel with little to minimal training within the scope of the work day or work week.
5. The program's cost-to-service ratio is defensible.	The program's total cost divided by those it serves is better than what is found in similar districts without compromising the service it provides.	The program's total cost divided by those it serves is within normal estimations of districts with similar programs.	The program's total cost divided by those it serves is beyond the norm for similar programs in similar districts or industries.
6. The program is operated by the best personnel.	The program is administered by personnel who are familiar with the program and who stay within timelines and budget the vast majority of the budget year.	The program is administered by personnel who are familiar with the program, yet personnel struggle to meet timelines or stay within budget.	The program is administered by personnel who are unfamiliar with the program or unable to execute the program's intent within acceptable timelines and costs.
7. The program is necessary for the successful functioning of the district.	Should the program not operate, the district would feel an immediate impact and the service would have to begin immediately for the district to maintain successful operation.	Should the program not operate, the district would function at a less than acceptable level, and the service would have to begin anew within a month of its service discontinuance.	Should the program not operate, the district would continue to function with minimal disruption within a semester or an academic year.
8. The loss of the program would cause a problem with a significant stakeholder group.	A significant stakeholder group depends on this program and loss would create a loss of faith.	A significant stakeholder group is interested in this program but loss would not create a loss of faith.	No significant stakeholder group is invested in this program.
RANGE	19-24 = Founded	15-18 = Questionable	14 or Below = Unacceptable

TOTAL = _____

Program Evaluator:	Program Evaluated:	Date:
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